



REQUEST FOR QUOTATION


Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 24-02-SP095).


JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Advocacy Materials : Polo Shirt		pcs	405		
	Specs:					
	*Sublimation					
	*Printing Method: Sublimation					
	*Collar : Cotton (Pinhead)					
	(See attached Design)					
	Sizes:					
	XXL- 10					
	XL- 30					
	Large- 110					
	Medium- 120					
	Small- 105					
	XS- 30					
	Note: Winning bidder to inform the concerned program one week before the activity, to be delivered on February 26, 2024					

ABC: ₱139,725.00
 Source of fund: OAP, Rice

General Conditions

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

 Name and Signature of Convasser

 Tel. No. / CP No. / email address

 Date