



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company

Address

TIN

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR # 24-06-FD165)

ABEL F. WAGAS
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	LOT1					
1	Desktop Computer		unit	8		
	-Intel Core i3-13100processor					
	-8GB DDR4 3200MHz UDIMM					
	-256GB M.2 2280 PCI-E SSD + 1TB 3.5inch 7200 RPM					
	-Intel UHD Graphics					
	-Integrated high-definition, 5.1channel surround sound					
	-WLAN					
	-802.11ac/a/b/g/n wireless LAN and Bluetooth 4.2 LE					
	-Gigabit Ethernet					
	- 300 W Power supply and adapter					
	-USB wired keyboard and wired mouse					
	-21.5" FHD 100Hz Monitor					
	Home and Student 2021 Pre installed					
	-Windows 11 Home SL					
	- 2years Warranty					
2	Printer		unit	4		
	Printer Type: Print, scan and copy					
	Printer Method: Inkjet					
	Printing Resolurion: 1,440dpi					
	Copying Resolution: 600dpi					
	Scanning Resolution: 1200dpi					
	Input Capacity: 80sheets (plain paper)					
	Output Capacity: 30sheets (plain paper)					
	Paper Size: Legal, letter and A4					

ABC: LOT 1 - 426,290.00
 ABC: LOT 2 - 6,600.00
 Source of fund: HVCDP 2024

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sianad contract and claimed navmants.

Name and Signature of Convasser

 Printed Name/Signature of Company

 Tel. No. / CP No. / email address

 Date



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ABEL F. WAGAS
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
3	OTG USB (128GB) Type C	pcs	2			
4	Epson 003 Black	bottle	5			
5	Laptop Pouch 16inch	pcs	6			
	Lot 2					
6	Toner, 660/ 2320 (Brother	pcs	2			
7	Toner, CF283A (Hp)	pcs	1			
	-to provide (printer) free of use compatible to toner requested					
	-free unlimited emergence services					
	-lifetime service warranty					

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