



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Caraga Region
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____
 Address _____
 TIN _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR# 24-DG-FOD/62).


ABEL F. MAGAS
 Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Advocacy Polo Shirt with Print Specification: DA-Corn Logo Dri Fit Cloth Printing SIZES: 2XL XL Large Medium Small Extra Small TOTAL		DC	220		
2	Personalized Tote Bag with design (White) Specifications: Canvass Cloth Size 14 x 16 With Zipper Printed Design (See Attached Design) To be used for the 5th Regional Corn Congress on August 2024		DC	200		

ABC: 143,400.00
 Source of fund: CORN

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within **3 days** calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Printed Name/Signature of Company

RAMIL L. LIMOCAN

 Name and Signature of Canvasser

 Tel. No. / CP No. / email address

 Date