



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

Request for Quotation

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 24-07-FOD191)

ABEL F. WANGAS
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering & Billeting Services					
	Date : October 7-10, 2024					
	Venue : Butuan City					
	Purpose: To host the National Organic Agriculture Board (NOAB)					
	4th Quarter Meeting in Caraga Region					
	Day 3					
	Breakfast : Rice, Tortang talong, Dried Fish					
	fruits and coffee		pax	33		
	AM Snack: Bibingka and Canned juice		pax	40		
	Lunch : Rice, Pork sinigang, Chicken Bufalo wings, Vegetable salad					
	fruits and Bottled Juice		pax	40		
	PM Snack : Siopao and Canned Juice		pax	40		
	Dinner: Rice, Law-oy, Lechon kawali, Calamaris ,					
	Soup, Fruits and Bottled Juice		pax	40		
	Accommodation		pax	33		
	Day 4					
	Breakfast : Rice, Tortang talong, Dried Fish					
	fruits and coffee		pax	33		
	AM Snack: Bibingka and Canned juice		pax	40		
	Lunch : Rice, Pork sinigang, Chicken Bufalo wings, Four Season					
	fruits and Bottled Juice		pax	40		
	PM Snack : Siopao and Canned Juice		pax	19		
	Note:					
	*Unlimited Coffee and water				SUBTOTAL :	89,500.00
	*Same venue and accomodation				TOTAL ABC:	208,900.00
	*No outsourcing of Accomodation					

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Name and Signature of Convasser

 Printed Name/Signature of Company

 Tel. No. / CP No. / email address

 Date