DEPARTMENT OF AGRICULTURE
Caraga Region
Site Capitol, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope marked with the reference no. (PR # 24-07-SP208.

ABEL F. WAGAS
Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
	Procurement of ICT Equipment				
1	**Laptop**	unit	1	65,990.00	65,990.00
	Technical Specification				
	Operating System: Windows Licensed				
	Processor: 8 Cores 4.50 GHz Turbo, 16 MB				
	Memory: 16 GB LPDDR4x-4266				
	Storage: 512 GB SSD				
	Display: 13.3 Inches Display				
	Graphics: 2000 MHz, 28 W (TDP), 128 bit, 4267 Gbps				
	Warranty: 1 Year Warranty				
	Terms & Conditions:				
	Note: To be deliver on DA-Regional Office				
	Payment will be made after the delivery				

ABC: **65,990.00**
Source of Fund: **MCRA 2024 Fund**

General Conditions:
1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days based on the contract.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.*
4. *Price validity shall be for a period of _____ calendar days.*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.*
6. *Bidders shall submit original brochures showing specification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.*

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Printed Name/Signature of Company

_____
Name and Signature of Canvasser

_____
Tel. No./CP No. /Email Address