



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____
 Address _____
 TIN No. _____

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in sealed envelope marked w/ the reference no. (PR #-CF2405-1-073)

ENGR. RENE O. MORALES
 Chairman, Special Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
PROCUREMENT OF FURNITURES AND FIXTURES					
1	SOFA SET 2 seater L Type Fixed seat cushion: Polyurethane foam Fabric: 100% polyester	1	unit		
2	TABLE Tubular Frame Item Dimension: 200W x 120D x 75H cm Min: 6 seater	1	unit		
3	5-LAYER STEEL RACK Adjustable, Heavy duty, high quality storage Item Dimension: 1830H x 1200W x 457D mm	1	unit		
Delivery/Inspection: 2nd Floor, MarCon Buliding, Capitol Drive, Butuan City					
				GRAND TOTAL: ₱	

EPC: ₱63,900.00
 Source of fund: MIADP COMPONENT 1

TERMS & CONDITIONS:

- All entries must be typewritten/printed in ink.
- Delivery period within 30 calendar days.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of 30 calendar days
- PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
- Bidders shall submit original brochures showing certification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Name and Signature of Convasser

 Printed Name/Signature of Company

 Tel. No. / CP No. / email address

 Date