



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# _____).

JOHN M. CONCON
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QTY	UNIT COST	TOTAL COST
	Catering and Billeting Services for the Conduct of Province-Led Agriculture and Fishery Extension System (PAFES) Planning and Workshop in the Province of Dinagat Islands.					
	Date: March 20 -21, 2024					
	Venue: Cuarenta San Jose, Province of Dinagat Islands					
	1st day: March 20, 2024					
	AM Snacks:					
	Cassava Cake, Fruit juice (not concentrated juice)		pax	43		
	Lunch:					
	Rice, fish fillet, beefsteak, Tinula isda sinigang, tapioka, bottled drinks, fresh water melon		pax	43		
	PM Snacks:					
	Pawa, Fruit juice (not concentrated juice)		pax	43		
	Dinner:					
	Rice, fried chicken, grilled fish, pinakbit, bottled drinks, fruit salad		pax	43		
	Billeting					
			pax	35		
	2nd day: March 21, 2024					
	Breakfast :					
	Rice, tocino, tortang talong, fried fish, fresh fruit		pax	35		
	AM Snacks:					
	Shrimp Carbonara, Cucumber juice (not concentrated juice)		pax	43		
	Lunch:					
	Rice, Fish Escabeche, Tinulang Manok, Fish Kinilaw, and Macaroni Salad, fruit juice		pax	43		
	PM Snacks:					
	Puto Maya with sikwate		pax	43		
	Terms and Conditions:					
	-Free flowing coffee/milo and water					

ABC: **101,250.00**
 Source of fund: **Rice Program**

- Note:
- All entries must be typewritten/printed in ink
 - Delivery period within _____ calendar days
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Price validity shall be for a period of _____ calendar days
 - PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
 - Bidders shall submit original brochures showing certification of the products being offered.
 - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

 Name and Signature of Convasser

 Tel. No. / CP No. / email address

 DATE