Department of Agriculture
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# 24-02-ORD017).

3/4

JOHANY M. CONCON
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Printing of IEC Materials for 2024					
	Booklet/Brochure					
	-Giya sa Pagpananum ug Gulayon (20 pages)		copies	500		
	-Giya sa Pagpananum ug Soybeans (14 pages)		copies	600		
	-Giya sa Pagpananum ug Cacao (22 pages)		copies	500		
	-Mga Insekto sa Humayan ug Pagdumala Niini (30 pages)		copies	750		
	-Climate Change ug Paghumayan (38 pages)		copies	750		
	-Mga Dangan sa Mais (34 pages)		copies	1,200		
	-Mga Kasagarang Sakit sa Balanghoy (20 pages)		copies	600		
	- Giya sa Pagpananum ug Kape (16 pages)		copies	1,000		
	- Pestalotiopsis (4 pages)		copies	1,000		
	Technical Specifications:					
	Booklet/Brochure:					
	- cover page: matte lamination with spot UV (front &					
	back cover), full color, C2S#160					
	- inside pages: glossy, full color, C2S#80					
	- 8" x 11" folded (5.5 x 8.5) finished product					
	- binding type: center stapled					

ABC: 284,335.00

Source of fund: HVCDP;RICE;CORN;NUPAP;GASS

General Conditions:

1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days based on the contract.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.*
4. *Price validity shall be for a period of _____ calendar days*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.*
6. *Bidders shall submit original brochures showing specification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.*

_____
Printed Name/Signature of Company

_____
Name and Signature of Canvasser

_____
Tel. No./CP No./Email Address

_____
Date

Department of Agriculture
Caraga Region
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

_____
Name of Company

_____
Address

_____
TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# 24-02-ORD017

JOHNNY M. CONCON
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Printing of IEC Materials for 2024					
	3 Folds Leaflet					
	- Rice Program		copies	200		
	- Corn Program		copies	200		
	- HVCDP		copies	200		
	- Organic Agrciulture Program		copies	200		
	- Livestock Program		copies	200		
	- NUPAP		copies	200		
	3 Folds Leaflet:					
	- 3 folds 3 panels					
	- matte lamination with spot UV (front & back),					
	full color, C2S#160					
	- size: 8.5"x13"					

ABC: 284,335.00

Source of fund: HVCDP;RICE;CORN;NUPAP;GASS

General Conditions:

1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days based on the contract.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.*
4. *Price validity shall be for a period of _____ calendar days*
5. *PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.*
6. *Bidders shall submit original brochures showing specification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.*

_____
Printed Name/Signature of Company

_____
Name and Signature of Canvasser

_____
Tel. No./CP No./Email Address

_____
Date