Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your qoutation duly signed by your representative not later than _____ in sealed envelope marked with the reference no. (PR# 24-02-RFO27

JOHNNY M. CONCON
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Semi expendable (ICT Equipment)				
	Laptop	unit	3		
	Minimum Specification				
	Screen- 15.6", min.				
	Processor: 4-cores 4.4GHz turbo frequency 12MB cache, min				
	Memory: at least 16GB, min.				
	Storage: at least 512 Gb Solid State Drive, min.				
	Warranty: 1 year on parts and labor				

ABC: 110,997.00
Source of fund: Rice R&D

Note:
1. *All entries must be typewritten/printed in ink.*
2. *Delivery period within_____ calendar days.*
3. *Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.*
4. *Price validity shall be for a period of _____ calendar days*
5. *PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.*
6. *Bidders shall submit original brochures showing certification of the products being offered.*
7. *Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.*

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_____
Printed Name/Signature of Company

_____
Name and Signature of Canvasser

_____
Tel. No. / CP No. / email address

_____
Date