



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
 Regional Field Office XIII  
 Capitol Site, Butuan City  
 Tel. No: (085) 305-0092

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than \_\_\_\_\_ in sealed envelope marked with the reference no. (PR # 24-03-18P209)

**JOYANTO M. CONCON**  
 Chairman, Bid and Awards Committee

Item No.	ITEM & DESCRIPTION	BRAND MODEL	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Fuel					
	Diesel		lts	2,620		
	Gasoline		ltr	1,100		

ABC: P 249,870.00  
 Source of fund: Regulatory GAA2024, OA-PSS  
OA PSS GAA 2024

- General Conditions:
- All entries must be typewritten/printed in ink.
  - Delivery period within \_\_\_\_\_ calendar days based on the contract.
  - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
  - Price validity shall be for a period of \_\_\_\_\_ calendar days.
  - PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
  - Bidders shall submit original brochures showing specification of the products being offered.
  - Winning bidder(s) from outside Butuan City must appear personally or send authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature of Company

\_\_\_\_\_  
 Name and Signature of Canvasser

\_\_\_\_\_  
 Tel. No. / CP No. / email address

\_\_\_\_\_  
 Date