



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Caraga Region
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope marked with reference no. (PR # _____)

JOHNNY M. CONCON
 Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Fuel:					
	Diesel		liter	1398		
	Gasoline		liter	1015		

ABC: 85,497.00

Source of fund: OA: 48,171.00
Corn Prog: 92,534.00
OPSSA: 11,542.00

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- Note:
- All entries must be typewritten/printed in ink.
 - Delivery period within _____ calendar days.
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Price validity shall be for a period of _____ calendar days
 - PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
 - Bidders shall submit original brochures showing certification of the products being offered.
 - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

 Name and Signature of Convasser

 Printed Name/Signature of Company

 Tel. No. / CP No. / email address

 Date