



DEPARTMENT OF AGRICULTURE  
Caraga Region  
Capitol Site, Butuan City  
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

Request for Quotation

Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than \_\_\_\_\_ in sealed envelope marked with the reference no. (PR # 24-03-09147)

JOHNNY M. CONCON  
Chairman, Bids and Awards Committee

ITEM NO	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Procurement of Generator Set	unit	1		
	<b>Specifications</b>				
	1. Brand New Generator Set, Silent Type				
	2. Rated output power: 6.25 kVA, minimum				
	3. Fuel: Diesel				
	4. Voltage: 220-240 V				
	5. Frequency: 50-60 Hz				
	6. Starting System: Electric Start				
	7. Engine Type: Single cylinder, air-cooled, 4 stroke				
	8. Fuel Tank Capacity: 10 liters, minimum				
	9. Include manual transfer switch compatible in the system				
	<b>Terms and Conditions:</b>				
	- With at least one (1) year warranty				
	- Includes Testing & Training/Orientation of the Operator (all expenses to be incurred during testing shall be shouldered by the supplier)				
	- With DA logo (painted)				
	- Presence of Accredited Service Center within Caraga				
	- Delivery and Testing on site: Brgy. Labnig, Talacogon, ADS				
	Charge to: MCRA 2024				

ABC: 90,000.00  
Source of fund: MCRA 2024

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature of Company

\_\_\_\_\_  
Name and Signature of Convasser

\_\_\_\_\_  
Tel. No. / CP No. / email address

\_\_\_\_\_  
Date