



Department of Agriculture  
Caraga Region  
Capitol Site, Butuan City  
Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

### REQUEST FOR QUOTATION

Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days from receipt in sealed envelope marked with the reference no. (PR# 24-05-00039)

  
**ABEL F. WAJAS**  
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	<b>Town Hall Meeting/Info Caravan on Prevention &amp; Control of Emerging Pests &amp; Diseases, Soybean Production, Urban Agriculture &amp; Organic Agriculture Technologies &amp; Bagong Pilipinas Campaign</b>					
	<b>Lot 1 - Butuan City (June 20, 2024)</b>					
	AM Snacks: chocolate moist & drinks		pax	60		
	Lunch: rice, pork humba, fried chicken, pakbet, fresh fruits, drinks		pax	60		
	<b>Lot 2 - Cabadbaran City (June 21, 2024)</b>					
	AM Snacks: egg sandwich & drinks		pax	60		
	Lunch: rice, chicken teriyaki, fish fillet (tuna), pakbet, fresh fruits, drinks		pax	60		
	<b>Lot 3 - Bayugan City (June 24, 2024)</b>					
	AM Snacks: chocolate cake & bottled water		pax	60		
	Lunch: rice, fried chicken, fish fillet (tuna), lumpia banana, bottled water		pax	60		
	<b>Lot 4 - Bislig City (June 25, 2024)</b>					
	AM Snacks: siopao bola-bola & drinks		pax	60		
	Lunch: rice, hawaiian pork chop, sweet & sour tuna, chopsuey, fresh fruits & drinks		pax	60		
	<i>Note:</i>					
	<i>Snacks &amp; Meals should be packed.</i>					

ABC: Lot 1 - 22,800.00

Lot 2 - 23,100.00

Lot 3 - 21,000.00

Lot 4 - 18,900.00

Source of fund: \_\_\_\_\_

**General Conditions:**

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days.
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

\_\_\_\_\_  
Name and Signature of Convasser

\_\_\_\_\_  
Printed Name/Signature of Company

\_\_\_\_\_  
Tel. No./CP No./Email Address

\_\_\_\_\_  
Date



