



REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 days upon receipt in the sealed envelope marked with the reference no. (PR# 24-05-ASPIR2)

[Signature]
ABLE F. VACAS *et al*
 Chairman, Body and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering, Billeting Services, Van Rental, and Supplies and Materials				
	Date: June 2-7, 2024				
	Venue: Siargao, Surigao del Norte				
	Purpose: To Conduct the 2nd Quarter Performance and Budget Utilization Review				
	Lot 1: Catering and Billeting Services				
	Day 1				
	Lunch: Rice, Beef Steak, Fried Chicken, Pakbet, Fresh Fruits and Drinks	pax	10		
	PM Snack: Tuna Sandwich with fries and Fruit Juice	pax	10		
	Dinner: Rice, Buttered Shrimp, Chicken Barbecue, Mushroom Soup, Fruits and Drinks	pax	10		
	Billeting	pax	10		
	Day 2				
	Breakfast: Rice, Chicken Tocino, Sunny side-up egg, and Coffee	pax	65		
	AM Snack: Assorted Kakanin and Fruit Juice	pax	65		
	Lunch: Rice, Beef Steak, Shrimp Tempura, Pakbet, Fresh Fruits and Drinks	pax	65		
	PM Snack: Chocolate Cake and Fruit Juice	pax	65		
	Dinner: Rice, Beef Afritada, Calamares, Pancit Guisado, Fresh Fruit and Drinks	pax	65		
	Billeting	pax	65		
	Day 3				
	Breakfast: Rice, Fried Fish with Fried Talong and Coffee	pax	65		
	AM Snack: Empanada and Fruit Juice	pax	65		
	Lunch: Rice, Sweet and Sour Fish, Buttered Shrimp, Chopsuey, Fresh Fruits & Drinks	pax	65		
	PM Snack: Buko Pie and Buko Juice	pax	65		
	Dinner: Rice, Buttered Garlic Chicken, Grilled Squid, Corn Soup, Fruits and Drinks	pax	65		
	Billeting	pax	65		
	Day 4				
	Breakfast: Rice, Corned Beef, Sunny side-up egg, Fresh Fruits & Coffee	pax	65		
	AM Snack: Cassava Cake and Fruit Juice	pax	65		
	Lunch: Rice, Fish Sinigang, Chicken Buffalo, Bam-I, Fresh Fruits & Drinks	pax	65		
	PM Snack: Sayongsong and Fruit Juice	pax	65		
	Dinner: Rice, Mixed Seafood, Vegetable Salad, Chicken Barbecue, Fresh Fruits & Drinks	pax	65		
	Billeting	pax	65		
				Subtotal:	

ABC: ₱ 846,500.00
 Source of fund: 4K

LOT 1: ₱ 646,500.00

General Conditions

- All entries must be typewritten/printed in ink.
 - Delivery period within _____ calendar days based on the contract.
 - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
 - Price validity shall be for a period of _____ calendar days.
 - PhilGEPS Registration Certificate, Business Permit, DTI Certificate and TAX Registration Certificate shall be attached upon submission of the quotation if applicable.
 - Bidders shall submit original brochures showing specification of the products being offered.
 - Winning bidder(s) from outside Butuan City must appear personally or send authorized representative to signed contract and claimed payments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

Name and Signature of Concessor _____

Tel. No. / CP No. / email address _____

Date _____



Republic of the Philippines
 DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 | Telefax No.: (085) 341-2114

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[Signature]
ABEL F. WAGAS
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering, Billeting Services, Van Rental, and Supplies and Materials				
	Date: June 24-28, 2024				
	Venue: Siargao, Surigao del Norte				
	Purpose: To conduct the 2nd Quarter Performance and Budget Utilization Review (PBUR)				
	Day 5				
	Breakfast: Rice, Longganisa, Scrambled Egg, Fresh Fruits and Coffee	pax	65		
	AM Snack: Suman and Fruit Juice	pax	65		
	Lunch: Rice, Fried Chicken, Pork Humba, Pancit Canton, Fresh Fruit and Drinks	pax	65		
	PM Snack: Cassava Pie and Fruit Juice	pax	65		
	Dinner: Rice, Chicken Caldereta, Pork Hamonada, Bam-I, Fresh Fruits and Drinks	pax	65		
	Billeting	pax	65		
	Day 6				
	Breakfast: Rice, Boiled Egg, Chicken Hotdog, Fresh Fruits & Coffee	pax	65		
	AM Snack: Egg Pie and Fruit Juice	pax	50		
	Lunch: Rice, Chicken Curry, Beef Kare-Kare, Chopsuey, Fresh Fruits and Drinks	pax	50		
	PM Snack: Special Bibingka and Fruit Juice	pax	30		
	Dinner: Rice, Chicken Adobo, Grilled Fish, Pancit Guisado, Fresh Fruits and Drinks	pax	10		
	Billeting	pax	10		
				Subtotal:	
				Total:	
	Inclusion:				
	Functional Hall and Food:				
	*Functional Hall that can accommodate 65-80 participants				
	* With Strong Internet Connection and Wifi				
	*Functional Audio-Visual Equipment (Sound System, Microphones, Projector and Projector Screens)				
	*Mini Conference Rooms for small group meetings and Free flowing brewed coffee and water				
	*Standby Power/Generator Set in case of sudden power interruption and tight security service				
	Billeting:				
	*Supply of bottled water in rooms, tea and coffee, towels and toiletries				
	*Room Arrangements (Single, Double to 4 pax per Room)				

ABC: *[Signature]*
 Source of fund: *[Signature]*

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 Printed Name/Signature of Company

 Name and Signature of Convissor

 Tel. No. / CP No. / email address

 Date



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[Signature]
ABUL F. WAGAS
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Catering, Billeting Services, Van Rental, and Supplies and Materials				
	Date: June 2-7, 2024				
	Venue : Siargao, Surigao del Norte				
	Purpose: To conduct the 2nd Quarter Performance and Budget Utilization Review (PBUR)				
	Lot 2: Van Rental	day	24		
	Specifications:				
	June 2, 2024: OS - General Luna, Siargao Island (Venue)	day	1		
	June 3, 2024: General Luna (Venue)	day	1		
	Siargao Airport - General Luna (Venue)	day	4		
	Dapa Port - General Luna (Venue)	day	2		
	June 4, 2024: General Luna (Venue)	day	1		
	Siargao Airport - General Luna (Venue)	day	2		
	Dapa Port - General Luna (Venue)	day	1		
	June 5, 2024: General Luna (Venue)	day	1		
	June 6, 2024: General Luna (Venue)	day	1		
	General Luna (Venue) - Siargao Airport	day	2		
	General Luna (Venue) - Dapa Port	day	1		
	June 7, 2024: General Luna (Venue) - OS	day	1		
	General Luna (Venue) - Siargao Airport	day	4		
	General Luna (Venue) - Dapa Port	day	2		
	Specification				
	Fully Airconditioned				
	12 seating capacity				
	Roundtrip: Destination				
	Automatic replacement of unit if there is any issues				
	Inclusion				
	Driver's Allowance (Food & Accomodation)				
	Toll Fees				
	Fuel				
				Subtotal:	
				Total:	

ABC: P 246,500
 Source of fund: 4n

Lot 2: P 200,000.00

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Date _____