



Republic of the Philippines  
 Department of Agriculture  
**MINDANAO INCLUSIVE AGRICULTURE DEVELOPMENT PROJECT**  
 Regional Project Coordination Office - Caraga Region  
 Capitol Site, Butuan City  
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

### REQUEST FOR QUOTATION

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 TIN No. \_\_\_\_\_

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in sealed envelope marked w/ the reference no. (RR #: CF2404-1-059 )

**ENGR. RENE O. MIRALES**  
 Chairman, Special Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	<b>ICT EQUIPMENT</b>				
1	<b>Laptop</b> Display: 13"-14" Full HD Display Processor: 8 core, 4.40 GHz turbo frequency, min. Memory: 16GB DDR4, min. Weight: 1.25 kg, max. Storage: 512GB, M.2 SSD Operating System: Licensed Windows Warranty: 1 year on parts and labor	unit	1		
<b>GRAND TOTAL: P</b>					

*Delivery/Inspection Site:*  
 DA Caraga, Capitol Site, Butuan City

EPC: **₱78,920.00**  
 Source of fund: **MIADP - PROCUREMENT UNIT**

**TERMS & CONDITIONS:**

- All entries must be typewritten/printed in ink.
- Delivery period within **15** calendar days.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of **30** calendar days
- PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
- Bidders shall submit original brochures showing certification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Name and Signature of Convasser

\_\_\_\_\_  
 Printed Name/Signature of Company

\_\_\_\_\_  
 Tel. No. / CP No. / email address

\_\_\_\_\_  
 Date