



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office XIII
 Capitol Site, Butuan City

Tel. No: (085) 342-4092; Telefax No.: (085) 341-2114
 Email add: ored.dacaraga@gmail.com; Website: www.caraga.da.gov.ph

REQUEST FOR QUOTATION

Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope market with the reference no. (PR#: 2A-10-SP908)

ABEL F. WAGAS

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
	Provision of Catering and Billeting Services on Training Workshop of Basic News Writing and Mobile Photography for DA-SAAD personnel				
	Venue: Butuan City				
	Day 1 (December 3, 2024)				
	AM Snacks: Kakanin (Moron) & Hot Choco	pax	50		
	Lunch: Rice, Chicken Tinola, Sweet & Sour Pork, Chopsuey, Buko Salad & Fresh Fruit Juice	pax	50		
	PM Snacks: Egg Tart & Fresh Fruit Juice	pax	50		
	Dinner: Rice, Fish Tinola, Garlic Chicken, Vegetable Four Season, Fresh Fruits & Fresh Fruit Juice	pax	25		
	Billeting	pax	25		
	Day 2 (December 4, 2024)				
	Breakfast: Rice, Chicken Tocino, Ampalaya with Egg, Fresh fruits and Coffee/ Milk	pax	25		
	AM Snacks: Banana Cake & Fresh Fruit Juice	pax	50		
	Lunch: Rice, Buttered Chicken, Sinuglaw, Chopsuey, Mango Float & Fresh Fruit Juice	pax	50		
	PM Snacks: Mamon & Fresh Fruit Juice	pax	50		
	Terms and Conditions:				
	Free flowing coffee and water				

ABC: **Php 86,250.00**

Source of fund: _____

Note:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing certification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

Name and Signature of Conveaser _____

Tel. No. / Cellphone No. /Email address _____

Date _____