



REQUEST FOR QUOTATION

Date: _____

Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **3 days upon receipt** in sealed envelope marked with the reference no. (PR # 24-11-PAFCOA1)

ABEL F. NAGAS

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Venue, billeting, and catering services for the conduct of the 4th Quarter RAFC Expanded Executive Committee Meeting and Community Sevice in Agusan del Sur				
	December 2, 2024				
	Billeting	pax	6		
	December 3, 2024				
	Breakfast: Rice, Fried egg, Dried fish, Fruits, Coffee	pax	6		
	AM Snacks: Banana cake and Fresh Fruit juice	pax	30		
	Lunch: Rice, Adobong tufo, Shrimp Tempura, Law-oy, Leche flan and Fresh Fruit juice	pax	30		
	PM Snacks: Pancake and Hot choco	pax	30		
	Dinner: Rice, Chicken afritada, Fried fish, Corn soup, Fruits and Fresh fruit juice	pax	30		
	Billeting:	pax	30		
	Terms and condition:				
	1. Unlimited water and Coffee				
	2. Payment shall be made after the conduct of activity				

ABC: 84,780.00

Source of fund: _____

Note:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing certification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company _____

Name and Signature of Convasser _____

Tel. No. / CP No. / email address _____

Date _____

