



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
 Regional Field Office 13  
 Capitol Site Butuan City 8600

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 TIN No. \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelop marked with the reference no. (PR# 24-09-SP261).

*[Signature]*  
**ARIEL WAGAS**  
 Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	Unit	Quantity	Unit Cost	Total Cost
	<b>VAN RENTAL</b>				
	Destination: Zamboanga City International Airport				
	Purpose: Conduct of Department of Agriculture-Kabuhayan at Kaunlaran ng Kababayang Katutubo (4K) Cultural Scanning of the Four Bundle of Rights and the Eleven Building Blocks of the ICCs/IPs in the Tribal Island of the Philippines				
	<b>Schedule of Activity:</b>				
	October 7, 2024: OS - Zamboanga City International Airport	unit	2		
	October 11, 2024: Zamboanga City International Airport - OS	unit	2		
	<b>Specification:</b>				
	-Fully Airconditioned				
	-12 Seater Capacity				
	-Round Trip Destination				
	<b>Inclusive</b>				
	-Drivers allowance (Food and Accomodation)				
	-Toll/Environmental Fees and Fuels				
	-In compliance to LTFRB and must have a passenger insurance				
				<b>P</b>	

ABC: **120,000.00**  
 Source of fund: **4Ks CY 2024**

- Note:
- All entries must be typewritten/printed in ink.
  - Delivery period within \_\_\_\_\_ calendar days.
  - Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring sentity.
  - Price validity shall be for a period of \_\_\_\_\_ calendar days
  - PhilGEPS Registration Certificate shall be attached upon submission of the quotation if applicable.
  - Bidders shall submit original brochures showing certification of the products being offered.
  - Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

\_\_\_\_\_  
 Name and Signature of Convasser

\_\_\_\_\_  
 Printed Name/Signature of Company

\_\_\_\_\_  
 Tel. No. / CP No. / email address

\_\_\_\_\_  
 Date