



REQUEST FOR QUOTATION

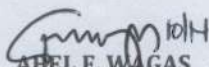
Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope marked with the reference no. (PR # 24-09-EPOS)


ABEL F. WAGAS
Chairman, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Procurement of ICT Supplies					
	INK CARTRIDGE					
	Standard Yield LC462, Black		cart	46		
	Standard Yield LC462, Cyan		cart	46		
	Standard Yield LC462, Magenta		cart	46		
	Standard Yield LC462, Yellow		cart	46		
	Terms and Conditions:					
	- With free use of printer					
	32 GB USB Flash Drive		piece	100		

ABC: 127,800.00
Source of fund: _____

General Conditions:

1. All entries must be typewritten/printed in ink.
2. Delivery period within _____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of _____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company

Name and Signature of Canvasser

Tel. No. / CP No. / email address

Date