



DEPARTMENT OF AGRICULTURE
 Regional Field Office 13
 Capitol Site, Butuan City
 Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

REQUEST FOR QUOTATION


Date: _____
 Quotation #: _____

Name of Company _____

Address _____

TIN _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. (PR# _____)


ABEL F. WAGAS
 Chairman, Bids and Awards Committee

ITEM	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	LOT 1					
	Provision of Catering with Venue and Billeting Services for the Conduct of 3rd Quarter Review and Assessment of Administrative and Finance Division on October 17-18, 2024 at Surigao del Sur					
	Day 1: October 17, 2024					
	AM Snacks: Quesadilla and Fresh Calamansi Juice		pax	80		
	Lunch: Rice, Fish Sinigang, Sauteed Mixed Seafoods, Four Seasons Vegetable, Banana and Fresh Cucumber Juice		pax	80		
	PM Snacks: Tuna Sandwich and Fresh Apple Juice		pax	80		
	Dinner : Rice, Steamed Fish, Buttered Garlic Shrimp, Pancit Gulsado, Buko Pandan, and Fresh Mango Juice		pax	80		
	Billeting		pax	80		
	Day 2: October 18, 2024					
	Breakfast: Rice, Danggit (Bulad), Steamed Vegetables (Okra, Talong & Ganas) with Ginamos, Ginisang Ampalaya, Fresh Fruits and Hot Choco		pax	80		
	AM Snacks: Slice Mixed Fresh Fruits Salad (Salad Type) and Fresh Mango Fruit Juice		pax	80		
	Lunch: Rice, Fish Tinola, Sweet and Sour Fish, Vegetable Lumpia, Mango Float, and Fresh Cucumber Juice		pax	80		
	Terms and Conditions:					
	- Unlimited coffee and water					
	- Buffet type of serving					
	- HALAL Food					
	page 1 of 2					

ABC: **200,000.00**

Source of fund: _____

Grand Total: **203,000.00**

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days.
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

Signature over Printed Name of Authorize Representative

Tel. No./CP No./email address

Signature over Printed Name of Convasser

Date



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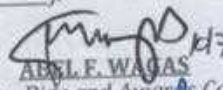
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ABEL F. WAGAS
 Chairman, Bids and Awards Committee

ITEM	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Conduct of 3rd Quarter Review and Assessment of Administrative and Finance Division on October 17-18, 2024 at Surigao del Sur					
	LOT 2					
	Tarpaulin 10ft x 20ft		piece	1		
	Delivery Site:					
	DA RFO 13, Capitol Site, Butuan City					
<i>page 2 of 2</i>						ABC: 3,000.00

Source of fund: _____
 Grand Total: 203,000.00

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 Signature over Printed Name of Convasser

 Signature over Printed Name of Authorize Reprosantive

 Tel. No./CP No./email address

 Date