



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City
Request for Quotation

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than three (3) days upon receipt in sealed enveloped marked with the reference no. (PR # 25-04-PINOTG).

ABEL F. WAGAS

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	Brand Model	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of food for the conduct of Quarterly Management Committee (MANCOM) Meeting at DA Conference Hall Butuan City					
	May 13, 2025					
	AM SNACKS:Saging sa Latik & camote w/ Lemon juice		pax	30		
	LUNCH: Rice,Fish escabeche,chicken fillet, mix veggies ,mango float, & canned juice		pax	30		
	PM SNACKS: assorted kakanin & Hot choco		pax	30		
	DINNER: Rice,Tinolang native chicken,veg.lumpia,fried fish,Buko pandan & canned juice		pax	30		
	August 18, 2025					
	AM SNACKS:Nilagang saging/ cassava & canned juice		pax	30		
	LUNCH:Rice,beef steak,grilled fish,ginataang monggo,fresh fruits, & Lemon juice		pax	30		
	PM SNACKS:Buchi & puto cheese w/ hot choco		pax	30		
	DINNER:Rice,grilled chicken,veg.bola-bola,pinakbet w/out pork & canned juice,& tapioca		pax	30		
	November 10, 2025					
	AM SNACKS:Banana pinaypay & camote cue with Buko juice		pax	30		
	LUNCH:Rice,chicken menudo,fish fillet,mix veggies,garden salad, fresh fruits & canned juice		pax	30		
	PM SNACKS:Biko sa latik & Hot choco		pax	30		
	DINNER:Rice,Mix seafoods,fried fish,veg.Lumpia,leche flan & canned juice		pax	30		
	Terms & Conditions:					
	*buffet type					
	*unli brewed Coffee & water					
	*Payment shall be made after the conduct of Activity					
						ABC: 60,660.00

Source of funds _____

General Conditions:

1. All entries must be typewritten/printed in ink.
2. Delivery period within _____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of _____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Signature over Printed Name of Canvasser

Name of Supplier

Tel. No. / CP No. / email address

Date