



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Office XIII**  
 Capitol Site, Butuan City

Tel. No: (085) 342-4092 Telefax No.: (085) 341-2114

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 Quotation #: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

TIN No. \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days upon receipt in sealed envelope marked with the reference no. ( \_\_\_\_\_ ). **15-01-SP011**

**ABEL F. WAGAS**

Chairman, Bids and Awards Committee

ITEM No.	Item Description	BRAND/ MODEL	UNIT	QTY	UNIT COST	TOTAL COST
<b>Lot 1.</b>	<b>Weighing Scale (for Egg)</b>		UNITS	15		
	<i>Specifications</i>					
	1. Manual Scale for egg					
	2. Capacity : 100g					
	3. Graduation/Readability: 1g graduation, minimum					
	4. With egg classification (Pewee pullets, Small, Medium, Large, Extra large and Jumbo)					
	5. To be delivered at D.A Caraga Regional Office					
<b>Lot 2.</b>	<b>Weighing Scale (for banana and pineapple)</b>		unit	6		
	<i>Specifications</i>					
	1. Type: Top Loading Dial Scale					
	2. Capacity : 60 kg					
	3. Flat plate: Made of Stainless Steel					
	Delivery site :					
	Brgy. Camp Edward, Alegria, Surigao del Norte - 1 unit					
	Brgy. Abad Santos, Santa Monica, Surigao del Norte- 2 units					
	Brgy. Opong, Taganaan, Surigao del Norte-1 unit					
	Brgy. Balang-Balang, RTR, Agusan del Norte-1 unit					
	Brgy. Tagbayani, Sison, Surigao del Norte-1 unit					
<b>Lot 3.</b>	<b>Weighing Scale (for cacao)</b>		unit	1		
	<i>Specifications</i>					
	1. Type: Dial Scale					
	2. Capacity : 20 kg					
	3. With Stainless Steel Bowl					
	Delivery site : D.A Caraga Regional Office					

ABC:	<b>LOT 1 : 75,000.00</b>
	<b>LOT 2 : 90,000.00</b>
	<b>LOT 3 : 5,000.00</b>
Source of fund:	<b>SAAD 2025</b>

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within \_\_\_\_\_ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of \_\_\_\_\_ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Supplier

Signature over Printed Name of Convasser

Tel. No. / CP No. / email address

Date



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**ABEL F. WAGAS**

Chairman, Bids and Awards Committee

ITEM No.	Item Description	BRAND/ MODEL	UNIT	QTY	UNIT COST	TOTAL COST
Lot 4.	<b>Weighing Scale (vegetable)</b>		unit	6		
	<i>Specifications:</i>					
	1. Type: Digital Weighing Scale					
	2. Capacity : 30 kg					
	3. With price computing feature					
	4. LCD display					
	5. Dual-display: weight, unit price, amount					
	6. Voltage: 220 V / 60 HZ.					
	7. Power: AC/DC charging with built-in battery					
	<b>Delivery site : D.A Caraga Regional Office</b>					
Lot 5.	<b>Weighing Scale (for corn )</b>		unit	1		
	<i>Specifications:</i>					
	1. Type: Platform Dial Scale					
	2. Capacity : 500 kg					
	3. Provided with rollers on platform for easy movement					
	<b>Delivery site : Brgy. San Miguel, San Isidro, Surigao del Norte</b>					
Lot 6.	<b>Weighing Scale (for liveweight )</b>		unit	6		
	<i>Specifications:</i>					
	1. Type: Dial Scale					
	2. Capacity : 15 kg					
	3. With Stainless Steel Bowl					
	<b>Delivery site : DA APCO PDI San Jose, PDI</b>					
	<b>Terms and Conditions:</b>					
	1. Provided with Project Signage/Marker					
	a. 1 pc. of 3ft by 4ft, Tarpauline; High Quality Print					
	b. 1 pc. of 3ft by 2ft, Tarpauline; High Quality Print					
	c. With 4 eyelets					
	d. Layout, design and description to be provided by DA-RFO 13					
	2. With at least one (1) year warranty					
	3. Includes Testing & Training/Orientation of the Operator					
	(all expenses to be incurred during testing shall be shouldered by the supplier)					
	4. With DA logo (sticker)					
	5. Presence of Accredited Service Center within Caraga Region					

ABC: **LOT 4: 30,000.00**  
**LOT 5: 35,000.00**  
**LOT 6: 30,000.00**  
 Source of fund: **SAAD 2025**

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Supplier \_\_\_\_\_

Signature over Printed Name of Canvasser \_\_\_\_\_

Tel. No. / CP No. / email address \_\_\_\_\_

Date \_\_\_\_\_