



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capital Site, Butuan City

REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than three (3) days upon receipt in sealed envelope marked with the reference no. (PR # 25-02 PMOCS).

18 FEB 2025

ABEL F. WAGAS
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of Food for the Conduct of Firming-up of the FY 2026 Plan and Budget Proposal Sub-Activity 1: March 4-5,2025 Enhancement of the Proposed FY 2026 Regional Plan and Budget Proposal Based on the DA-Internal Budget Hearing Reccomendations Sub-Activity 2: August 12-14,2025 Finalization of the FY 2026 Regional Plan and Budget based on NEP at DA-XIII Conference hall, Butuan City				
	Sub-Activity 1: March 4, 2025				
	AM SNACKS: Assorted kakanin & Hot choco	pax	46		
	LUNCH: Rice, chicken inasal,cheese lumpia,ginisang monggo,fresh fruits & canned juice	pax	46		
	PM SNACKS:Ensaymada & canned juice	pax	46		
	March 5, 2025				
	AM SNACKS: Tuna sandwich w/ chips & canned juice	pax	46		
	LUNCH: Rice, Mix seafoods, fried fish, pinakbet, , buko pandan & Canned juice	pax	46		
	Sub-Activity 2: August 12, 2025				
	AM SNACKS: Special benignit w/bread & fresh buko juice	pax	46		
	LUNCH: Rice, Buffalo chicken wings, chopsuey, fish paksiw, maja & Canned juice	pax	46		
	PM SNACKS: pica-pica & canned juice	pax	46		
	August 13, 2025				
	AM SNACKS: Buchi & Puto cheese w/ Hot choco	pax	46		
	LUNCH: Rice,beef w/ broccoli,native chicken tinola, grilled fish, mango float & canned juice	pax	46		
	PM SNACKS: banana pinaypay & buko juice	pax	46		
	August 14, 2025				
	AM SNACKS: biko & Hot choco	pax	46		
	LUNCH:Rice, gintaang sitaw/kalabasa w/shrimp,fried fish,lumpia,fresh fruits & canned juice	pax	46		
	terms & conditions:				
	*buffet type of serving				
	*unil brewed coffee & water				
	* payment shall be made every after the conduct of Activity				

ARC **121,900.00**
Source of funds

General Conditions:

- All entries must be typewritten/printed in ink.
- Delivery period within _____ calendar days based on the contract.
- Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- Price validity shall be for a period of _____ calendar days
- PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the Item at prices noted above.

Signature over Printed Name of Convoaser _____

Name of Supplier _____

Tel. No. / CP No. / email address _____

Date _____