

Republic of the Phili CULTURE DEPARTMENT OF A Caraga Region

## REQUEST FOR QUOTATION

Date: Quotation #:

Name of Company Address

TIN

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 3 days 21-05-59203 upon receipt in sealed envelope marked with the reference no. PR # \_

TEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Procurement of ICT Supplies					
	Printer Ink					
	Ink, Black		bottle	120		
	Ink, Cyan		bottle	120		
	Ink, Maylgenta		bottle	120		
	Ink, Yellow		bottle	120		
	Inclusions:					
	Free use of Printer					
	Free unlimited emergency services					
	With service at least 1 year warranty					
	Terms and Conditions:					
	Payment will be processed every after full	delivery of Su	oplies			
	To be delivered in DA-Caraga Regional Fiel					
		-			v= i = -	
					ABC:	90,720.0
					Source of fund:	MCRA 2025 Funds

## General Conditions:

1. All entries must be typewritten/printed in ink.

Name and Signature of Canvasser

- 2. Delivery period within \_\_\_ days colendar days based on the contract.
- 3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
- 4. Price validity shall be for a period of \_\_\_\_\_ calendar days
  5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
- 6. Bidders shall submit original brochures showing specification of the products being offered.
- Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

_	Printed Name/Signature of Compan
	Trinted Name/Signature of Company
	#53944 HEXWAY THE TOTAL
	Tel. No. / CP No. / email address