



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
Regional Field Office 13  
Capitol Site, Butuan City 8600  
Tel. No: (085) 305-0092

## REQUEST FOR QUOTATION

Date: \_\_\_\_\_  
Quotation #: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

TIN: \_\_\_\_\_

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than \_\_\_\_\_ in sealed envelope marked with the reference no. (PR # 25-06-FOP125)

  
**ABEL F. WAGAS**  
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Catering & Billeting services for the conduct of Operations Management Meeting (OMG) on July 2-4, 2025 in General Luna, Surigao del Norte.					
	Menu:					
	Day 1 July 2, 2025					
	Breakfast: rice, chicken tocino, tortillas		pax	120		
	egg, chicken hotdog, fried fish, assorted fruits, coffee					
	AM Snacks: moist chocolate cake, juice, coffee		pax	150		
	Lunch: rice, salad with oil & balsamic, buttered vegetables, honey lemon		pax	150		
	fried chicken, sweet & sour tuna, beef bokkeum stir-fry, water, softdrinks					
	PM Snacks: chicken sandwich, juice, coffee		pax	150		
	Dinner: rice, assorted fruits, chopsuey, beef bulgogi, vegetable		pax	150		
	japchae, chicken adobo, water, softdrinks					

ABC:  
Source of fund: Rice Program

1. All entries must be typewritten/printed in ink.
2. Delivery period within \_\_\_\_\_ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of \_\_\_\_\_ calendar days.
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

\_\_\_\_\_  
Name and Signature of Canvasser

\_\_\_\_\_  
Printed Name/Signature of Company

\_\_\_\_\_  
Tel. No./CP No./Email Address

\_\_\_\_\_  
Date

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**ABE F. WILKAS**  
Chairperson, Bids and Awards Committee

ITEM NO.	ITEM & DESCRIPTION	BRAND	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Catering & Billeting services for the conduct of Operations Management Meeting (OMG) on July 2-4, 2025 in General Luna, Surigao del Norte. Menu: <b>Day 2 July 3, 2025</b>					
	<b>Breakfast:</b> rice, corned beef w/ potato, ampalaya w/ egg, dried fish, assorted fruits, coffee		pax	150		
	<b>AM Snacks:</b> egg sandwich, juice, coffee		pax	150		
	<b>Lunch:</b> rice, salad w/ thousand island dressing, buttered vege, cream tuna katsu, chicken curry, beef steak tagalog, water, softdrinks		pax	150		
	<b>PM Snacks:</b> creamy pasta, juice, coffee		pax	150		
	<b>Dinner:</b> rice, assorted fruits, olive pasta, tuna in lemon butter, ground beef & potatoes, chicken afritada, water, softdrinks		pax	150		

ABC:	
Source of fund:	Rice Program

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Name and Signature of Canvasser

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Printed Name/Signature of Company

Tel. No./CP No./Email Address

DATE \_\_\_\_\_





DATE \_\_\_\_\_