



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City

Request for Quotation

Date: _____
Quotation #: _____

Name of Company _____

Address _____

TIN No. _____

Please quote your lowest price inclusive of taxes in the items/s listed, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than three (3) days upon receipt in sealed enveloped marked with the reference no. (PR # 25-02-PM005).


ABEL F. WAGAS

Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	Brand Model	UNIT	QUANTITY	UNIT COST	TOTAL COST
	Provision of food for the conduct of Agency Performance Review and Performance Planning and Commitment Conference on April 10-11, 2025 at DA-XIII Conference Hall, Butuan City					
	April 10, 2025					
	AM SNACKS: Assorted kakanin & Sikwate pure tablea		pax	44		
	LUNCH: Rice, Mixed seafoods,grilled fish,ginisang monggo, garden salad, mango tapioca & canned juice		pax	44		
	PM SNACKS: Cassava cake & fresh buko juice		pax	44		
	DINNER: Rice, Beef steak w/ broccoli,chicken sotanghon, veg. Lumpia, mango sambo & canned juice		pax	44		
	April 11, 2025					
	AM SNACKS: Banana & camote cue, & Fresh Buko juice		pax	44		
	LUNCH: Rice, chicken adobo,fish tinola, stir fry mix veggies, Buko pandan& canned juice		pax	44		
	PM SNACKS: Special Binignit & canned juice		pax	44		
	Terms & Conditions:					
	*buffet type					
	*unli brewed Coffee & water					
	*Payment shall be made after the conduct of Activity					

ABC: **72,600.00**

Source of funds _____

General Conditions:

1. All entries must be typewritten/printed in ink.
2. Delivery period within _____ calendar days based on the contract.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring entity.
4. Price validity shall be for a period of _____ calendar days
5. PhilGEPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
6. Bidders shall submit original brochures showing specification of the products being offered.
7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to signed contract and claimed payments.

After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Name of Supplier _____

Signature over Printed Name of Canvasser _____

Tel. No. / CP No. / email address _____

Date _____