



DEPARTMENT OF AGRICULTURE
Regional Field Office XIII
Capitol Site, Butuan City

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REQUEST FOR QUOTATION

Date: _____
Quotation #: _____

Name of Company

Address

TIN No.

Please quote your lowest price inclusive of taxes/s listed below, subject to the General Conditions below, stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than _____ in sealed envelope marked with the reference no. (PR#-_____).

25 MAR 2025
ANGEL F. WAGS
Chairman, Bids and Awards Committee

ITEM No.	ITEM & DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
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	Provision of Catering and Billing for Benchmarking on Abaca Fiber Classification and Licensing				
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Lot 2	Venue: SUF-MULCO Office, Brgy. San Isidro, Santiago, ADN				
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	Day 2 (September 3, 2025)				
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	Breakfast: Rice, Scrambled Egg, Ampalaya w/egg, Vegetable Lumpia, Fruits and Coffee/Milo/Milk	pax	19		
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	AM Snacks: Banana Cake and Fruit Juice(Bottled)	pax	21		
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	Lunch: Rice, Fish Fillet, Buttered Chicken, Vegetable Lumpia, Mango Tapioca and Bottled water	pax	21		
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	PM Snacks: Brownies & Fruit Juice(Bottled)	pax	21		
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	Terms and Conditions:				
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	Food Packed				
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Note:

1. All entries must be typewritten/printed in ink.
 2. Delivery period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment from date of acceptance by procuring.
 4. Price validity shall be for a period of _____ calendar days.
 5. PhilGSPS Registration Certificate, Business Permit, DTI Certificate and Tax Registration Certificate shall be attached upon submission of the quotation, if applicable.
 6. Bidders shall submit original brochures showing certification of the products being offered.
 7. Winning bidder(s) from outside Butuan City must appear personally or sent authorized representative to sign contract and claim payments.
- After having carefully read and accepted your General Conditions, I/We quote on the item at prices noted above.

Printed Name/Signature of Company

Name and Signature of Camarader

Tel. No. / Cellphone No. / Email address

Date