

6. WATER ANALYSIS FOR IRRIGATION SUITABILITY TEST

Water analysis is performed to determine water suitability for irrigation or for other purposes.

Schedule of availability of Services

Monday to Friday 8:00 A.M. – 5:00 P.M.

Office or Division:	REGIONAL SOILS LABORATORY			
Classification:	SIMPLE			
Type of Transaction:	G2G – Government to Government G2C – Government to Client G2B – Government to Business			
Who may avail:	<ul style="list-style-type: none"> • Farmers • Researchers • LGUs • Students • Other walk-in Clients 			
CHECKLIST OF REQUIREMENT		WHERE TO SECURE		
<p>1. One (1) liter of water indicating the location where water was collected from, date and time of collection, weather condition at the time of collection and the physical appearance of water when it was collected.</p> <p>The shorter the time that lapses between collection and analysis, the more reliable will be the analytical results.</p> <p>A lapse of more than three months between the time of sampling and analysis is not recommended.</p>		c/o requisitioner		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit one liter of water sample, properly labeled indicating: a. location where	<p>Step 1.1: Accept the sample and verify completeness of information on the accompanying label</p> <p>Step 1.2:</p>	Refer to schedule of fees below for the amount to be	10 minutes	Chemist IV/ RSL Staff

<p>water sample was taken;</p> <p>b. date & time of collection ;</p> <p>c. weather condition at the time of collection ;</p> <p>d. physical appearance of water when it was collected</p> <p>e. Name of client</p> <p>f. Contact number</p>	<p>Analysis of water sample:</p> <ul style="list-style-type: none"> • pH/ Electrical conductivity test • Trace elements 	<p>paid (page 124)</p>	<p>1 hour</p> <p>4 hours-2 days (depending on the number of elements)</p>	
<p>2. Pay corresponding fee</p>	<p>Step 2.1: Issuance of Official Receipt</p>	<p>None</p>	<p>5 minutes</p>	<p>Regional Cashier Cashiering Unit</p>
<p>3. Collect test results and acknowledge receipt hereof in the log book.</p>	<p>Step 3.1 Release the test result, record the OR number and log-out the document</p>	<p>None</p>	<p>5 minutes</p>	<p>Chemist IV/ RSL Staff</p>
<p>TOTAL</p>			<p>2 days, 1 hour and 20 minutes</p>	

Schedule of Fees

The fees to be paid depend upon the type of test requested to be performed on the sample are as follows:

Test Performed	Fees (Pesos)	
	Farmer/ Undergraduate Students	Researchers/ Graduate Students/ Other Clients
pH	50	75
Electrical conductivity/ Salinity	50	75
Elemental analysis (Cu, Zn, Fe, Mn, Ca, Mg, Na, Cr, Ni)	70/ element	100/element

Rights and Responsibilities

1. Clients have the right to demand for official receipts when paying the fees being collected as in the case of students, researchers, private firms and other government agencies.
2. It is the responsibility of the clients to pay the corresponding fees charged for each test done and to claim the results as agreed upon, whether picked up or delivered.
3. The Regional Soils Laboratory reserves the right to reject the samples that were not collected in accordance with standard sampling procedures.

Comments and Feedback

Clients can get the Citizen Feedback Form from the Public Assistance Desk, accomplish and forward it to the Office of the Regional Executive Director.